Summary of Meeting on 5 Sept 2017

Three Highest priorities:

According to David Thompson

1. 5 Star Veteran Center wants an application that collects Resident’s demographic information into a database to print out reports based on needed information.
2. 5 Star Veteran Center wants the database to encorporate historical data to ensure completeness of informatio gathered.
3. 5 Star Veteran Center wants to be able to track Residents to know how many stays they have been at the center for.

**Application processes / flow ideas –** Frank Butler

Volunteers have very limited access to the information system (perhaps none at all). This could change in the future, so a user directory service could come up later.

* Employees perform check-in/check-out functions for potential residents.
* Potential residents are arrivals vs. departures.

Expected number of arrivals is anywhere between 31 to 36 residents. As the system is developed, we can get a real expected number of occupants (as discussed). This can help us later with how the application interacts with the DB.

Each kind of resident could have an associated report. A summary report—separate from the three distinct kinds of resident reports—could be generated, encompassing information needed for Mr. Thompson’s #1 item.

Approval process: Inga suggested the forms are hard copy submissions to be used prior to entering data into the system, and my interpretation of Mr. Read was that the system ought to take the user input manually (CRUD operation), and the paper forms should be phased-out.

(I’m skipping the implementation of user roles for now because it’s too soon to talk about these.)

Overall, the basic system should be able to do the following:

1. Authorized users can view and generate reports.

2. Input and edit/review resident (CRUD).

Draft Use Cases / User Stories:

* The Center Manager needs to add an inbound resident to the system, so the inbound resident can stay in the center.
* The Center Manager needs to edit any resident within the system, so data on the resident can stay fresh.
* The Center Manager needs to remove an outbound resident from the staying resident system.
* The Center Manager needs to make a report of the current residents.
* The Center Manager needs to make a report of inbound residents.
* The Center Manager needs to make a report of outbound residents.